

## SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

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**REPORT TO:** Leader's Portfolio Meeting

17 November 2011

**AUTHOR/S:** Chief Executive / Executive Director (Corporate Services)

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### SERVICE IMPROVEMENTS AND FINANCIAL PERFORMANCE FOR 2011-12 - Q2

#### Purpose

1. The purpose of this report is to compare the actual and committed revenue expenditure for the Leader's Portfolio with the working budget for 2011-12 and report on service performance for quarter 2 (2011/12).

#### Recommendations

2. That the Leader notes both the performance and the revenue expenditure for the Portfolio for the quarter ended 30 September 2011.

#### Reasons for Recommendations

3. The report shows good performance and an acceptable comparison between the actual and committed revenue expenditure against the working budget for the year.

#### Background

4. This is the second monitoring report to the Leader in 2011-12, covering both performance and expenditure up to the end of September 2011. The format of this report is consistent with previous monitoring reports, in that it concentrates on the direct costs, which are under the control of the relevant cost centre managers.
5. The reported figures are summarised in **Appendix A**. The profiled budgets, against which the quarter's figures are compared, are derived from the 2011-12 estimates.
6. Performance information is given in **Appendix B**. This shows that good performance has been maintained into the second quarter of 2011/12 with the majority of indicators on target.

#### Considerations

7. Total Direct Revenue Expenditure: £960 in hand

This shows £159,760 spent or committed against a profiled budget of £160,720 (99%). The main areas of variance are set out in paragraphs 8 and 9 below. It is anticipated that all of the budgets will be fully spent by the end of the financial year.

8. Voluntary Sector Grants comprise two main areas:

- (a) Grants to Citizens Advice Bureaux / Centres: £0 in hand (all grants either already paid or committed) - £50,900 was paid out in the first two quarters from a budget of £89,500 (57%):
  - (i) Cambridge & District - £29,400, out of £58,800 (50%) [A payment of £29,400 (50%) has been made in the third quarter.]
  - (ii) Haverhill & District - £6,150 (all paid)
  - (iii) Uttlesford - £6,150 (all paid)
  - (iv) N Herts - £9,200, out of £18,400 (50%) [A payment of £9,200 (50%) has been made in the third quarter.]

- (b) Grants to Voluntary Organisations, £1,000 in hand - £66,000 was paid out in the first two quarters to a variety of organisations, from a total budget of £67,000 (98%).

9. Community Strategy: £40 overspent

Of the £4,260 expenditure to date, £1,900 relates to an approved rollover request from the 2010/11 budget in connection with the Community Transport Initiative; the rollover will only be released once all other budgets have been committed within the portfolio. The remaining £2,360 is a payment of Community Engagement & Empowerment Grant re: parish planning for the first quarter of 2011-12.

10. Capital Expenditure: There is no capital budget for this portfolio in 2011-12.

**Implications**

11. Financial	Financial implications are set out in paragraphs 7 to 10 above.
Legal, Staffing, Risk Management, Equality and Diversity	There are no Legal, Staffing, Risk Management, or Equality and Diversity implications resulting from this report.
Equality Impact Assessment completed	No Not applicable, as the report compares actual expenditure against the budget, rather than setting out a policy, strategy or procedure.
Climate Change	There are no Climate Change implications resulting from this report.

**Consultations**

12. The cost centre managers have been informed of the expenditure and grant details and budgets.

**Consultation with Children and Young People**

13. There has been no consultation with children and young people on this report.

**Effect on Strategic Aims**

14. The report has no effect on the strategic aims of the Council.

**Conclusions / Summary**

15. The revenue expenditure comments are in paragraphs 8 to 9 and show expenditure and commitments of £159,760 against profiled budgets of £160,720. It is anticipated that the budgets will be fully spent by the end of the financial year. Performance is good with all indicators on target.

**Background Papers:** the following background papers were used in the preparation of this report: Budget files, grant decisions and the financial management system.

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